

Admission to the ITESS programme

In these two pages, you will be guided through the steps of the admission procedure. You can also find links here to see what diplomas, results and personal qualities are expected. There are email addresses to ask for extra information or advice if necessary.

The steps you take to be admitted

The ITESS admission procedure consists of two stages. First, NHL Stenden asks you for documents and performs a formal check. In the second stage, ITESS assesses whether the programme is suitable for you. The two stages may partly run at the same time to speed up the process.

Stage 1

You apply for the ITESS programme through the Dutch central registration site [Studielink](#). Once you have applied, NHL Stenden will send an email to explain how you can submit necessary documents via an online portal. Which documents you need to upload depends on your nationality and education.

Please submit all of the requested documents as soon as possible, including a motivation letter and CV. If you have no examination results yet, you may submit a copy of your most recent school report / grade list including the results for the main subject field and English. Please attach the school report to your CV if you are unable to submit the school report separately in the online portal.

In stage 1, NHL Stenden checks if you meet the general admission requirements. Links for information, help or advice about general admission to NHL Stenden are listed below:

- General academic level (diplomas, results): [international](#) and [Dutch](#)
- Admission requirements and level of English [NHL Stenden website](#)
- Information about admission on [NHL Stenden website](#)

The address of the NHL Stenden portal for uploads is <http://igo.nhlstenden.com/>.

Once your documents have been uploaded, Central Student Administration will look at your previous education.

You can send questions about stage 1 of the admission procedure to csa@nhlstenden.com.

Stage 2

To assess whether the programme is suitable for you, ITESS will take a closer look at your motivation, your level of English and your entrance level for the main subject field that you have chosen. The specialisations that we offer are Mathematics, Social Studies: History, Social Studies: Geography, English and Science.

Once we receive your documents (motivation letter, CV and intake form), you will be invited to an online (group) intake interview conducted by one or two ITESS team members. The team member(s) will ask about your expectations, your motivation and any international or cross-cultural experiences. You may also be asked for a clarification of diplomas and results. Be prepared to give some examples of the content of your chosen main subject field as taught in your present or previous education.

Within two weeks of your meeting, ITESS will email you to inform you of the outcome. If you have questions about stage 2, you can email itess@nhlstenden.com.

CV Curriculum Vitae – maximum two pages

- Picture (preferably)
- Personal data (name, address, date of birth etc.)
- Previous education
 - Name of school/university
 - Diploma
 - Relevant certificates
 - Relevant special training
- Relevant activities
for example
 - Activities in international or bilingual schools
 - Assistance in school events
 - Activities as coach or guide for young people, or as leader or coordinator in a club or organization
 - Activities for international or intercultural organisations
 - Relevant part-time jobs
 - Hobbies

Motivation letter (300 – 400 words)

- Reasons why you would like to become an ITESS student (for example: programme, setting, teaching profession)
- Experience and characteristics that make you suitable for the ITESS programme, for example:
 - language skills
 - international and intercultural experience
 - personal qualities and preferences

Use information from your CV if possible.

Intake interview (30-45 minutes)

- There will be friendly questions to see if the ITESS programme is suitable for you.
- One or two ITESS team members will ask you about
 - your reasons for choosing ITESS
 - your experience and characteristics relevant to international teacher education
 - your interest and background in the main subject field.
- You need to have uploaded a motivation letter, CV and your educational results before the interview. Questions will be based partly on these documents.
- You can ask your own questions at the end.
- The interview is held online. ITESS will send you an invitation and possible dates.
- ITESS will inform you of the outcome within two weeks of the interview.